

**GOVERNMENT OF ANDHRA PRADESH**

**OFFICE OF THE  
DIRECTOR OF TECHNICAL EDUCATION  
ANDHRA PRADESH:: MANGALAGIRI**

Cir.Memo.No. T4/1511/2022/Industrial Training

Dt:19/06/2023

Sub: Technical Education – Training & Placement- Submission of 1<sup>st</sup> Spell  
Industrial Training details in Annexure-A & B -Reg

Ref: 1) Cir. Memo. No.H/3307/2017-3, Academic Calendar, Dt:25-04-2023

2) Cir.Memo.No.:T4/1511/2011/Industrial Training/2017, Dt: 11-05-2023

\*\*\*\*\*

As per the ref (1) cited, the first spell Industrial Training for 5<sup>th</sup> semester Diploma students of 2023-24 academic year commenced from 01-06-2023. With ref (2) cited, the first spell allocation of branches for Industrial Training already communicated and is final and **no deviation allowed**, as it is already communicated to the Secretary, SBTET also for necessary action. In this regard, all the Principals of Government & Private Polytechnics are here by instructed to upload consolidated Industrial Training details of all 5th semester students in Annexure -A & B through the link given below **on or before 30-06-2023** without fail.

**Link: <https://forms.gle/7ubMRvgXtiwtQiWK6>**

Further, all the Principas of Government & Private Polytechnics are instructed to take care in consolidating **all branches (1<sup>st</sup> Spell) students Industrial Training** details in Annexure- A & B and should upload as a single excel file named as **"POLYTECHNICCODE-ANEX-A&B" (Eg:015-ANEX-A&B)"**. The prescribed format of Annexure-A & B is here with enclosed for necessary action and the soft copy excel file of Annexure- A & B (as separate sheets) mailed to the Polytechnic official email.

The receipt of this circular memo should be acknowledged.

Sd/- C. NAGARANI  
DIRECTOR

To,

- 1) All Principals of Government and Private Polytechnics in the State for necessary action
- 2) Copy to RJDs AU Region & SVU Region for information
- 3) Copy to Secretary S.B.T.E.T. AP., Mangalagiri for information

  
Deputy Director (T&P)



## ANNEXURE - A

Allotment details of students to various industries/ Organisations/ Firms etc., for the Industrial Training During A.Y 2023-24 (1st-Spell)

V Semester

Code of the Polytechnic:  
Name of the Polytechnic:

Principal Official Mobile No:  
Polytechnic official e-Mail:

Name & Designation of TPO:  
TPO Mobile number:

Place: \* TPO should be Head of Section Engineering if not available Senior Faculty of Engineering to be the TPO

District:

S.NO	Branch	Shift/Section	Name of the Student	Student PIN	Student Mobile Number	Name of the Industry/Organisation/Firm etc., to which the student is allotted	Student Reporting Date at the Industry	Whether the students oriented with Industry safety awareness (Yes/No)	Whether Indemnity bond & Insurance bond obtained (Yes/No)	Whether briefed to students on Industrial Training guidelines & Daily diary/Log Book (Yes/No)	Student Insurance details (Name of the Insurance Company)	Remarks

Sd/- C. NAGA RANI  
**DIRECTOR**

*N. C. Naga Rani*  
19/6  
Deputy Director (T&P)

**ANNEXURE - B**

**Industry Wise Consolidated Details of studnets allocated for Industrial Training - Academic year 2023-24 (V Semester-1st Spell)**

Code of the Polytechnic:

Name of the Polytechnic:

Place:

District:

S.No	Branch	Shift/Section	Name & Address of the Industry/Firm where the student under going Training	District (in which Industry is located)	No of students allotted to the Industry	Sector of the Industry (Construction/ Automobile/ Electrical/ Manufacturing/Pharmacy/Chemical/IT etc.,)	Contact person in the Industry	Mobile Number of the Industry person	e-Mail of the Industry person	Details of monthly stipend provided by the Industry (if any)	Details of Staff member incharge (from Polytechnic)		Remarks
											Name and Designation	Phone number	

Sd/- C. NAGA RANI

**DIRECTOR**

  
Deputy Director (T&P)